



# **International Open University**

**Degree Campus**

**Fall 2022 Event Schedule**

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**Note:**

- All of the references to time and date in the study process and live sessions' schedule are according to the time of the International Open University – UTC time.
- Note the deadlines very carefully as there will be no extensions. The release dates of activities and deadlines for completion of study tasks have been set in a manner that provides students with sufficient time and flexibility within them. Students are advised not to leave their studies to the last minute but to do them as early as possible.
- The information provided in this file applies to all the programs/streams unless indicated otherwise.
- The individual course's schedule that should be followed can be generated using [this excel file](#).

### **Course Dropping Information:**

1. Once unenrolled from any course, you will not be able to take it again during the current semester.
2. Course dropping does not grant you any waiver/exemption or credits transfer. You are simply dropping a course for now and you will have to take it again in the future semester.
3. The students will be required to pay the dropped courses' charges along with their next semester fees payment.
4. Scholarship students are not allowed to drop a course.

### **Important Notice for Revised Program Students (BAIS, BSc PSY, BA ALS, B.Ed. English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF)**

- Part time students are not allowed to drop courses below 25 credits while full time students are not allowed to drop courses below 40 Credits.
- Students who wish to drop all the enrolled courses during a semester are required to contact Student.counselor@iou.edu.gm for guidance regarding freezing/ abeyance procedure.

### **Semester Freeze/Abeyance:**

1. Freeze/Abeyance refers to stopping studies after enrolling in a semester by dropping all courses, or to take a break from studies without enrolling in a particular semester.
2. Maximum allowed period for abeyance is one year for the revised programs (BAIS, BSc PSY, BA ALS, B.Ed. English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF) while it is 2 years for other programs.
3. Students who wish to drop all the enrolled courses during a semester are required to contact Student.counselor@iou.edu.gm for guidance regarding freezing/abeyance procedure.

### **Course Waiver Information:**

1. All the details related to the course waiver are available in the Campus FAQs enrolment section.
2. Applications submitted after this period will not be accepted for the current semester.
3. Course waiver is only possible for ENG 101, ENG 102 and CMP 101.
4. Visit the following link and upload the relevant documents if you possess the required qualifications to apply for a waiver: <https://campus.iou.edu.gm/campus/waiv/>

5. This feature is not available for the Revised Program Students (BAIS, BSc PSY, BA ALS, B.Ed. English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF)

### Community Service Work:

- All Bachelor's degree and two-year Associate Degree students, are required to perform 36 hours of community service each semester after the completion of two semester's curriculum.
- IAP Students are required to perform 36 hours of Community Service, whether on-ground or online, each semester after the completion of 1st Year curriculum.
- Post Graduate Certificate BMAIS/Post Graduate Certificate BM Arb/MAIS students are required to do 36 hours of community service, whether on-ground or online, each semester irrespective of number of courses completed. Students can perform their community service activities either during the semester or break period.
- The above work is required to be performed in a group project or with some organization. For further details, please refer to <https://campus.iou.edu.gm/campus/local/communityservice/>

### Exemption Application:

Visit the following link for submitting the Exemption Application

<https://campus.iou.edu.gm/campus/portals/exemption/index.php>

### Fall 2022 Arabic Exemption Exam Dates:

	Start	End
Written exam	February 1, 2023, 12:05 AM UTC	February 7, 2023, 6:00 PM UTC
Oral exam commences on	February 9, 2023, 12:05 AM UTC	February 13, 2023, 6:00 PM UTC

Note:

- Students will have to fix the day and the time with the teacher for the oral exam. The day and the time should be within the prescribed period of the oral examination.

- Books to prepare for the exams are provided in the Arabic Exemption Exam course.

**Arabic Exemption Exam policy applies to:**

- BAIS old students (possible exemption from 8 Arabic courses). For more details, click [here](#).
- Post Graduate Certificate BMAIS students (possible exemption from 3 Arabic courses). For more details, click [here](#).
- AIBE students (possible exemption from 2 Arabic courses). For more details, click [here](#).
- B.Sc. IBE students (possible exemption from 3 Arabic courses). For more details, click [here](#).
- BSc. PSY old students (possible exemption from 3 Arabic courses). For more details, click [here](#).

***This feature is not available for the Revised Program Students (BAIS, BSc PSY, BA ALS, B.Ed. English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF)***

**Fall 2022 Thesis Submission Deadlines (For Bachelors students only):**

Proposal submission deadline	October 14, 2022, 6:00 PM UTC
Thesis submission deadline	January 8, 2023, 6:00 PM UTC
Thesis extension application deadline	January 31, 2023, 11:55 PM UTC

**Fall 2022 MAIS Thesis Submission Deadlines (For students enrolled in MAIS Thesis only):**

Proposal submission deadline (For students enrolled in <b>Thesis 501</b> )	January 12, 2023, 6:00 PM UTC
Thesis submission deadline (For students enrolled in <b>Thesis 502</b> )	January 12, 2023, 6:00 PM UTC

Thesis extension application deadline (For students enrolled in <b>Thesis 502</b> )	January 31, 2023, 11:55 PM UTC
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### Grade Transfer (GT) Deadline:

1. All the details related to the Grade Transfer (GT) are available in the Campus FAQs Mid/Final Exams section.
2. Grade Transfer (GT) application submission period is from **September 9 until October 31, 2022, 11:55 PM UTC**. Applications submitted after this period will not be accepted for the current semester.
3. Grade Transfer Facility is unavailable for the Revised Program Students (BAIS, BSc Psychology, BA ALS, BEd English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF) Program

### Exam Center Registration Commencement and Related Deadlines:

- Midterm Exams & Final Exams at the end of each semester are required to be attempted at the IOU approved Exam Centers for all revised programs (BAIS, BSc Psychology, BA ALS, B.Ed. English, B.Ed. Specialized (Hybrid), BBA & BSc IEBF)  
**NOTE: For all other continuing programs, only Final exams are required to be attempted at the IOU approved Exam Centers**
- **Exam Center Registration** means registering in any of the already approved centers of IOU. See further details [here](#)
- **New Exam Center Submission** means submitting a new exam center for approval and registration. If students do not find a suitable exam center in their city of residence, they can suggest a new center of their choice.
  - The requirements for a new exam center can be verified [here](#).
  - You are required to suggest the new center [here](#).

	<b>Semester Outline</b> <b>(Certificate, Post Graduate Certificate BMAIS, ARB 100, Taj 100, Associate Degree and Bachelor Level)</b>	
<b>Event</b>	<b>Start</b>	<b>End</b>
Semester	September 1, 2022	
Enrolment	September 1, 2022, 6:00 PM UTC	September 30, 2022, 11:55 PM UTC
Community Service Work submission for Spring 2022		September 21, 2022
Free Course Drop period	September 1, 2022	October 12, 2022, 11:55 PM UTC
<u>Course Drop with 10 USD fine charges/course drop</u>	October 13, 2022	January 31, 2023, 11:55 PM UTC
Course Waiver Applications (Eng 101, Eng 102 and Comp 101)	September 1, 2022	October 26, 2022, 11:55 PM UTC
Assignments	September 20, 2022, 6:00 PM UTC	Normal Submissions: December 1, 2022, 6:00 PM UTC  Late submission (15% deductions): December 10, 2022, 6:00 PM UTC
<b>Exemption Application: Late Assignment deduction</b>		<b>November 30, 2022, 6:00 PM UTC</b>
Study break	November 3, 2022	November 7, 2022
Midterm exams	November 8, 2022, 12:05 AM UTC	November 14, 2022, 6:00 PM UTC
Deadline to complete the pre-midterm module tests expires for those		November 14, 2022, 6:00 PM UTC



attempting the midterm exams in the original period.		
Supplementary midterm exams period with 15% marks deduction	December 15, 2022, 12:05 AM UTC	December 19, 2022, 6:00 PM UTC
<b>Exemption Application: Supplementary midterm exam deduction</b>		<b>December 17, 2022, 6:00 PM UTC</b>
Deadline to complete the module tests expires for those attempting the midterm exams in the supplementary exam period.		December 19, 2022, 6:00 PM UTC
Exam Center Registration - Midterms	September 15, 2022, 6:00 PM UTC	October 15, 2022, 6:00 PM TC
Exam Center Registration - Finals	September 15, 2022, 6:00 PM UTC	January 11, 2023, 6:00 PM UTC
Abeyance/Semester Freeze Request for enrolled students		January 16, 2023
New Exam Center Submission - Midterm Exams	September 15, 2022, 6:00 PM UTC	October 22, 2022, 6:00 PM UTC
New Exam Center Submission - Final Exams	September 15, 2022, 6:00 PM UTC	January 18, 2023, 6:00 PM UTC
Study break	January 25, 2023	January 31, 2023
Final exams	February 1, 2023, 12:05 AM UTC	February 7, 2023, 6:00 PM UTC
Deadline to complete the post-midterm module tests expires for those giving the final exams in the original period.		February 7, 2023, 6:00 PM UTC

Supplementary final exams period with 15% marks deduction	February 9, 2023, 12:05 AM UTC	February 13, 2023, 6:00 PM UTC
<b>Exemption Application: Supplementary final exam deduction</b>		<b>February 11, 2023, 6:00 PM UTC</b>
Deadline to complete the module tests expires for those giving the final exams in the supplementary period.		February 13, 2023, 6:00 PM UTC

<b>Semester Outline MAIS</b>		
<b>Event</b>	<b>Start</b>	<b>End</b>
Semester	September 7, 2022	
Enrolment	September 7, 2022, 6:00 PM UTC	September 30, 2022, 11:55 PM UTC
Community Service Work		September 21, 2022
Free Course Drop period	September 7, 2022	October 12, 2022, 11:55 PM UTC
<u>Course Drop with 10 USD fine charges/course drop</u>	October 13, 2022	January 31, 2023, 11:55 PM UTC
Research Paper questions (All courses except FIQH 503, THS501 and THS502)	September 20, 2022, 6:00 PM UTC	<p style="text-align: center;">Normal Submission: November 20, 2022, 6:00 PM UTC</p> <p style="text-align: center;">Late submission with 15% deductions: November 27, 2022, 6:00 PM UTC</p>
<b>Exemption Application: Late research paper submission deduction</b> (All courses except FIQH 503, THS501 and THS502)		<b>November 18, 2022, 6:00 PM UTC</b>
Midterm research papers (for FIQH 503, THS501 and THS502 only)	September 20, 2022, 6:00 PM UTC	<p style="text-align: center;">Normal submission: November 20, 2022, 6:00 PM UTC</p> <p style="text-align: center;">Late submission with 15% deductions: November 27, 2022, 6:00 PM UTC</p>
<b>Exemption Application: Late Midterm Research Paper (FQH 503, THS501 and THS502) Deduction</b>		<b>November 18, 2022, 6:00 PM UTC</b>

Final research papers (for FIQH 503, THS501 and THS502 only)		<p>Normal submission: January 12, 2023, 6:00 PM UTC</p> <p>Late submission with 15% deductions: January 19, 2023, 6:00 PM UTC</p>
<b>Exemption Application: Late Final Research Paper (FIQH 503, THS501 and THS502) Deduction</b>		<b>January 10, 2023, 6:00 PM UTC</b>
Deadline to complete module tests till mid-semester.		December 19, 2022, 6:00 PM UTC
Exam Center Registration - Final	September 15, 2022, 6:00 PM UTC	January 11, 2023, 6:00 PM UTC
Abeyance/Semester Freeze Request for enrolled students		January 16, 2023, 6:00 PM UTC
New Exam Center Submission	September 15, 2022, 6:00 PM UTC	January 19, 2023, 6:00 PM UTC
Study break	January 25, 2023	January 31, 2023
Final exams	February 1, 2023, 12:05 AM UTC	February 7, 2023, 6:00 PM UTC
Deadline to complete post mid-semester module tests expires for those giving the final exams in the original period.		February 7, 2023, 6:00 PM UTC
Supplementary final exams period with 15% deduction starts	February 9, 2023, 12:05 AM UTC	February 13, 2023, 6:00 PM UTC
<b>Exemption Application: Supplementary final exams period with 15% deduction</b>		<b>February 11, 2023, 6:00 PM UTC</b>

Deadline to complete post mid-semester module tests expires for those giving the final exams in the Supplementary period.		February 13, 2023, 6:00 PM UTC
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	<b>Semester Outline IAP First Session</b>	
<b>Event</b>	<b>Start</b>	<b>End</b>
Session	September 7, 2022	
Enrolment	September 7, 2022, 6:00 PM UTC	September 14, 2022, 11:55 PM UTC
Community Service Work		September 21, 2022
Free Course Drop period	September 7, 2022	September 28, 2022, 11:55 PM UTC
<u>Course Drop with 10 USD fine charges/course drop</u>	September 29, 2022	November 8, 2022, 11:55 PM UTC
Assignment questions	September 20, 2022, 6:00 PM UTC	Normal Submissions: October 16, 2022, 6:00 PM UTC  Late submissions with 15% deductions of marks: November 2, 2022, 6:00 PM UTC
<b>Exemption Application: Late Assignment deduction</b>		<b>October 14, 2022, 6:00 PM UTC</b>
Study break	October 6, 2022	October 8, 2022
Midterm exams	October 9, 2022, 12:05 AM UTC	October 12, 2022, 6:00 PM UTC
Deadline to complete the module tests expires for those attempting the midterm exams in the original period.		October 12, 2022, 6:00 PM UTC

Supplementary midterm exams period with 15% deduction	October 29, 2022, 12:05 AM UTC	October 30, 2022, 6:00 PM UTC
Deadline to complete the module tests expires for those giving the midterm exams in the Supplementary exam period.		October 30, 2022, 6:00 PM UTC
<b>Exemption Application: Late midterm submission deduction</b>		<b>October 28, 2022, 6:00 PM UTC</b>
Abeyance/Semester Freeze Request for enrolled students		<b>November 1, 2022</b>
Exam Center Registration	September 15, 2022, 6:00 PM UTC	November 3, 2022, 6:00 PM UTC
New Exam Center Submission	September 15, 2022, 6:00 PM UTC	November 3, 2022, 6:00 PM UTC
Study break	November 7, 2022	November 8, 2022
Final exams	November 9, 2022 ,12:05 AM UTC	November 12, 2022, 6:00 PM UTC
Deadline to complete the module tests expires for those giving the final exams in the original period.		November 12, 2022, 6:00 PM UTC
Supplementary final exams period with 15% deduction starts	November 15, 2022 ,12:05 AM UTC	November 17, 2022, 6:00 PM UTC
<b>Exemption Application: Supplementary final exam deduction</b>		<b>November 14, 2022, 6:00 PM UTC</b>

Deadline to complete the module tests expires for those giving the final exams in the supplementary period.		November 17, 2022, 6:00 PM UTC
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<b>Semester Outline IAP Second Session</b>		
<b>Event</b>	<b>Start</b>	<b>End</b>
Session	November 24, 2022	
Enrolment	November 24, 2022, 6:00 PM UTC	December 7, 2022, 11:55 PM UTC
Free Course Drop period	November 24, 2022	December 21, 2022, 11:55 PM UTC
<u>Course Drop with 10 USD fine charges/course drop</u>	December 22, 2022	January 31, 2023, 11:55 PM UTC
Assignment	December 1, 2022, 6:00 PM UTC	Normal submission: January 5, 2023, 6:00 PM UTC  Late submission with 15% deductions: January 18, 2023, 6:00 PM UTC
<b>Exemption Application: Late assignment deduction</b>		<b>January 3, 2023, 6:00 PM, UTC</b>
Study break	December 22, 2022	December 24, 2022
Midterm exams	December 25, 2022, 12:05 AM UTC	December 28, 2022, 6:00 PM UTC
Deadline to complete the module tests expires for those giving the midterm exams in the original period.		December 28, 2022, 6:00 PM UTC

Exam Center Registration	December 1, 2022, 6:00 PM UTC	January 11, 2023, 6:00 PM UTC
Supplementary midterm exams period with 15% deduction	January 14, 2023, 12:05 AM UTC	January 15, 2023, 6:00 PM UTC
<b>Exemption Application: Supplementary midterm submission deduction</b>		<b>January 13, 2023, 6:00 PM UTC</b>
Deadline to complete the module tests expires for those giving the midterm exams in the supplementary exam period.		January 15, 2023, 6:00 PM UTC
Abeyance/Semester Freeze Request for enrolled students		January 16, 2023
New Exam Center Submission	December 1, 2022, 6:00 PM UTC	January 18, 2023, 6:00 PM UTC
Study break	January 30, 2023	January 31, 2023
Final exams	February 1, 2023, 12:05 AM UTC	February 5, 2023, 6:00 PM UTC
Deadline to complete the module tests expires for those giving the final exams in the original period.		February 5, 2023, 6:00 PM UTC
Supplementary final exams period with 15% deduction	February 9, 2023, 12:05 AM UTC	February 13, 2023, 6:00 PM UTC
<b>Exemption Application: Supplementary final exam deduction</b>		<b>February 10, 2023, 6:00 PM UTC</b>

Deadline to complete the module tests expires for those giving the final exams in the supplementary period.		February 13, 2023, 6:00 PM UTC
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## Live Sessions and Student Engagement Activities:

Following Live Sessions and Student Engagement activities shall be conducted by the Student Affairs Office to provide better study support to the students.

Live Sessions	Date
Orientation Session - Fall 2022 Batch Students	3rd September 2022
Commencing Your Studies - Open Q&A Session	9th September 2022
Departmental Orientation Sessions by the Head of Departments - Fall 2022 Batch Students	10th and 11th September 2022
Planning an Effective Study Routine	23rd September 2022
Exam Center Registration - Open Q & A Session	1st October 2022
Assignment writing guidelines	8th October 2022
Importance and Purpose of Community Service Work in Student's Life	15th October 2022
IOU Policies - Open Q & A Session	22nd October 2022
Preparing for Midterm Exams	29th October 2022
Dealing with Low Motivation and Procrastination	19th November 2022
Work-Life Balance	3rd December 2022
Successfully Managing Community Service Projects	24th December 2022
IOU Policies - Open Q & A Session	31st December 2022

Preparing for Final Exams	14th January 2023
<b>Student Engagement Activities</b>	<b>Date</b>
Qur'an Recitation Competition	19th November 2022